

RESOLUTION 2024-01

ST. VRAIN WATER AUTHORITY

BOULDER, LARIMER, AND WELD COUNTIES, COLORADO

A RESOLUTION OF THE BOARD OF DIRECTORS OF THE ST. VRAIN WATER AUTHORITY ESTABLISHING THE DATE, TIME AND LOCATION FOR REGULAR MEETINGS OF THE BOARD AND DESIGNATING THE LOCATION FOR POSTING NOTICE OF BOARD MEETINGS IN COMPLIANCE WITH THE OPEN MEETINGS LAW AND THE AUTHORITY’S ESTABLISHING CONTRACT AND DESIGNATING THE NEWSPAPER TO USE WHEN NOTICE IS REQUIRED BY PUBLICATION

WHEREAS, the St. Vrain Water Authority (“Authority”) is a political subdivision of the State of Colorado established by the St. Vrain Water Authority Establishing Contract dated as of April 24, 2019 (“Establishing Contract”) entered into by and between the Town of Firestone and the Little Thompson Water District (collectively, the “Members” and singularly, “Member”); and

WHEREAS, pursuant to the Establishing Contract, the Board of Directors (“Board”) of the Authority is required to hold regular meetings at such place, time and location as designated by the Authority’s Board (collectively, the “Board” and, individually, a “Director”) and may hold special meetings provided at least 72 hours advance written notice is given to each Director and each Member prior to any special meeting; and

WHEREAS, pursuant to the Colorado Open Meetings Law, Section 24-6-402(2)(c), C.R.S., the Board is required annually to designate a public place or places within the boundaries of the Authority or on the Authority’s website where notice, and where possible, the agenda of any meeting at which the adoption of any formal action is to occur or at which a majority or quorum of the Board is in attendance, or is expected to be in attendance, shall be posted at least 24 hours prior to each such meeting for the purpose of complying with the notice provisions of the Colorado Open Meetings Law; and

WHEREAS, the Authority’s website is accessible at no charge to the public; and

WHEREAS, the Authority has provided the address of its website to the Department of Local Affairs for inclusion in the inventory maintained pursuant to Section 24-32-116, C.R.S.; and

WHEREAS, the Authority will retain one physical location within the Authority's boundaries designated for posting notice no less than 24 hours prior to a meeting if the Authority is unable to post a notice online in the event of an exigent or emergency circumstance such as a power outage or interruption in internet service that prevents the public from accessing the notice online.

NOW THEREFORE, BE IT RESOLVED BY the Board of Directors of the St. Vrain Water Authority, Boulder, Larimer, and Weld Counties, Colorado that:

1. **Regular Meetings.** The Authority's Board of Directors shall meet regularly during calendar year 2024 on the 2nd Monday of each month at 4:00 p.m. in the Firestone Town Hall located at 9950 Park Avenue, Firestone, Colorado 80504 or at such other location may hereinafter designated by the Board.

2. **Special Meetings.** Special meetings of the Board shall be held as often as the needs of the Authority require, upon the call of the President or Vice President, or upon the written request of any three Directors of the Authority. The Authority shall inform all Directors and Members at least 72 hours in advance of any special meeting by written notice delivered to the home or place of employment of each Director and to the address of each Member as provided in the Establishing Contract.

3. **Change of Meeting Dates, Time and Location.** The Board reserves the right, from time to time as circumstances necessitate, to change the date, time and location of its regular meetings.

4. **Location for Open Meeting Law Postings.** Pursuant to Section 24-6-402(2)(c)(III), C.R.S., the Authority's designated posting location for notice of public meetings including regular, special, and study sessions shall be on the Authority's website, accessible online at the following address:

<https://www.stvrainwaterauthority.com/>.

5. **Notice of Regular Meeting Schedule.** Notice of the Authority's regular meeting schedule shall be posted and, to the extent practical, shall remain posted, on the Authority's website and in the Firestone Town Hall located at 9950 Park Avenue, Firestone, Colorado 80504.

6. **Physical Posting Location.** In the event of exigent circumstances, such as a power outage or an interruption in internet service that prevents the public from accessing the online designated posting location or prevents the Authority from posting a notice at the online designated posting location, the Authority will physically post notice of public meetings at least 24 hours prior to the meeting at the following physical location within the Authority: Firestone Town Hall located at 9950 Park Avenue, Firestone, Colorado 80504.

7. **Newspaper for Publication.** The designated newspaper for publication of any Authority notices, that are required to be published, shall be the *Longmont Times Call*.

8. **Open Meeting Law Notices.** For purposes of complying with the notice provisions of the Open Meetings Law, Section 24-6-401, et. seq. C.R.S., a notice of each meeting of the Authority's Board, together with an agenda when available, shall be posted at least 24 hours prior to each such meeting on the Authority's website and/or at the Firestone Town Hall located at 9950 Park Avenue, Firestone, Colorado 80504.

9. **Authority to Post Notices.** Notice of the Authority's Board meetings may be posted by any Member or Director of the Authority or by any other person as designated by the Board from time to time.

APPROVED AND ADOPTED this 8th day of January, 2024.

ST. VRAIN WATER AUTHORITY

By: /s/ Julie Svaldi, President

Attest:

/s/ Dave Lindsay, Secretary