

St. Vrain Water Authority
DLG I.D. No. 67144
Board of Directors Meeting Regular Meeting
Minutes
March 11, 2024
4:00 PM @ Firestone Town Hall

A regular meeting of the Board of Directors of the St. Vrain Water Authority convened on Monday March 11, 2024 at 4:00 P.M. in the Firestone Town Hall located at 9950 Park Avenue, Firestone, Colorado. Any director or consultant who was unable to physically attend the meeting could attend virtually.

The following Directors were in attendance, to wit:

Julie Svaldi (2026)	President	Present
Julie Pasillas (2024)	Vice-President	Present via Zoom
Dave Lindsay (2024)	Secretary	Present
James Walker (2025)	Board Member	Present via Zoom
Don Conyac (2025)	Treasurer	Present

Also, in attendance was Rusti Roberto (Town of Firestone).

Tim Flynn (Collins Cole Flynn Winn Ulmer), Wayne Ramey (Ramey Environmental), Brett Gracely (LRE Water), Amber Kauffman (Little Thompson Water District) attended virtually.

A member of the public who is identified as Bobby Mathews also was present for the meeting.

Agenda Item 1:

A quorum having been established, the meeting was called to order by the Authority's President, Julie Svaldi at 4:03 P.M.

Agenda Item 2:

Director Svaldi referred the Board to the meeting minutes for the February 12, 2024 Board meeting.

Motion to approve the minutes for February 12, 2024 was made by Director Conyac, second by Director Svaldi.

Motion passed unanimously by voice vote.

Agenda Item 3:

Bobby Mathews, a Firestone resident, gave public comment. Mr. Mathews stated that there were some irregularities with the financials that he has previously pointed out to the Authority in two previous emails.

Agenda Item 4a:

Director Lindsay directed the Board to the packet to the summary of current bills that were paid or are being processed for payment. Director Lindsay explained that the list did not include any non-routine items.

Director Lindsay explained that there were two invoices from Ramey environmental. One for normal monthly plant operations and one was for the calcite contactor freezing issue. He also explained that for some reason USABlueBook split an order into two invoices. Director Lindsay confirmed that the invoice amounts were correct.

Motion to approve the payment of bills was made by Director Pasillas, second by Director Svaldi.

Roll-Call Vote

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Don Conyac	X		
Julie Pasillas	X		
Dave Lindsay	X		
Julie Svaldi	X		
James Walker	X		

Motion was passed.

Agenda Item 4b:

Director Lindsay directed the Board to the financial statements in the packet. He explained that these were the usual financials.

Motion to accept the financials was made by Director Pasillas, second by Director Lindsay.

Roll-Call Vote

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
James Walker	X		
Julie Svaldi	X		
Julie Pasillas	X		
Don Conyac	X		
Dave Lindsay	X		

Motion was passed.

Agenda Item 4c:

Director Lindsay directed the board to the packet to Resolution 2024-04 Approving the Contract for Injection Well Temperature Logging Services.

Director Lindsay explained that this Resolution approves the contract for services to ensure brine fluid created by the RO process that is injected into the disposal well is not going into a zone that it is not supposed to or leaking into an aquifer that it shouldn't. This test is required by the EPA every 4 years. He explained that a temperature gauge will go on a wire down into the well in order to collect data.

Director Lindsay explained that two bids were received. Core-Tech Wireline Services LLC came in considerably lower. The Authority's consultant is confident in this company. He also explained that there were some paragraphs within the contract that needed to be worked through for liability purposes.

Motion to approve Resolution 2024-04 Approving the Contract for Injection Well Temperature Logging Services and authorizing Director Lindsay to work through Section 19 of the contact was made by Director Conyac, second by Director Lindsay.

Roll-Call Vote

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Don Conyac	X		
Julie Svaldi	X		
James Walker	X		
Dave Lindsay	X		
Julie Pasillas	X		

Motion was passed.

Agenda Item 5a:

Director Lindsay explained that Director Svaldi had reached out to the Firestone Town Manager about having the Town's IT manager help the Authority manage its Microsoft 365 account rather than the Authority's IT firm since the Town's manager was more available. Director Lindsay did speak with the Town Manager and was told that the Town's IT manager can help assist with MS 365 accounts, and the Town would bill the Authority for IT assistance.

Agenda Item 5b:

Director Svaldi told the Board she had initiated looking into an alternative to Zoom because her work has given her some insights into vulnerabilities that Zoom has for hacking.

Director Lindsay explained that he looked into MS Audio Conferencing versus Zoom Conferencing and found that the audio conferencing would only be audio, no video. Meetings could still be conducted virtually, but by audio only if the Authority changed from Zoom. The primary challenge would be if the meeting required being able to share presentations or other materials, only those present would be able to see them, and it would prevent a presenter from participating virtually. Director Lindsay mentioned that the Zoom is \$125.00 annually and he was under the impression that there was an additional cost for Teams through MS 365.

Director Pasillas mentioned that she spoke with Eric Debolt, the Firestone IT manager and confirmed that the license that the Authority has paid for does include the use of Teams and there is no additional cost. Director Lindsay said he would reach out to her offline and try to figure it out.

It was decided that this would be further discussed with Frank Jimenez and Eric Debolt the IT manager for the Town of Firestone to look into Teams and comeback to the Board with a recommendation.

Tim Flynn the Authority's attorney mentioned that that website will soon need to be ADA compliant and that the Board would need to adopt a policy. Tim will work on this and get it for the next meeting. Director Svaldi mentioned that Rusti will work with Streamline to get this in the works.

Agenda Item 6a:

Wayne Ramey with Ramey Environmental Compliance referred the Board to the monthly activity report in the packet. He explained that everything was running smoothly for everyday operations. He mentioned that a quarterly fluoride result came in higher than normal, which could have been a possible lab error but, in any event, will be reflect on the annual CCR report with an explanation.

Agenda Item 6b:

Director Lindsay reported that research has continued on the calcite contactor heating issues. Plummer is still looking into how to get heat, possibly by a tank heater or a heat blanket wrap.

Agenda Item 6c:

Director Lindsay reported that 42 of the 50 subs and suppliers are now paid with the GC settlement agreement. Director Lindsay is working to resolve the remaining subs and suppliers that have not responded by reaching out to them.

Agenda Item 7a:

Next Meeting will be April 8, 2024 at Firestone Town Hall, starting at 4:00 P.M.

Agenda Item 8:

Director Svaldi announced that she is resigning from the Authority Board as of this meeting unless her circumstances change. She is planning to move out of Colorado in the near future and does not believe she could effectively serve remotely. She thanks the Board and staff for their contributions and enjoyed working with them.

Agenda Item 9:

Motion to adjourn made by Director Conyac, second by Director Svaldi at 4:58 P.M.

Motion passed unanimously by voice vote.