

**St. Vrain Water Authority**  
DLG I.D. No. 67144  
**Board of Directors Meeting Regular Meeting**  
**Minutes**  
**December 11, 2023**  
**4:00 PM @ Firestone Town Hall**

A regular meeting of the Board of Directors of the St. Vrain Water Authority convened on Monday December 11, 2023, at 4:00 P.M. in the Firestone Town Hall located at 9950 Park Avenue, Firestone, Colorado. Any director or consultant who was unable to physically attend the meeting could attend virtually.

The following Directors were in attendance, to wit:

Julie Svaldi (2026)	President	Absent
Julie Pasillas (2024)	Vice-President	Present
Dave Lindsay (2024)	Secretary	Present
James Walker (2025)	Board Member	Present-Via Zoom
Don Conyac (2025)	Treasurer	Absent

Also, in attendance was Rusti Roberto (Town of Firestone).

Tim Flynn (Collins Cole Flynn Winn Ulmer), Amber Kauffman (Little Thompson Water District), and Wayne Ramey (Ramey Environmental) attended via Zoom.

A member of the public who is identified as Bobby Mathews also was present for the meeting.

**Agenda Item 1:**

A quorum having been established, the meeting was called to order by the Authority's Vice-President, Julie Pasillas at 4:05 P.M.

**Agenda Item 2:**

Director Pasillas referred the Board to the meeting minutes for the November 13, 2023 Board meeting.

Director Walker proposed an amendment to the executive session attendees as an incorrect Director was listed as an Attendee. Director Conyac was listed as an attendee but that should be replaced with Director Walker.

Approval of minutes was postponed to the January 8, 2023 Authority Meeting pending revision.

**Agenda Item 3:**

Bobby Matthews, a member of the Public was present, but had no public comments.

**Agenda Item 4a:**

Director Lindsay directed the Board to the summary of current bills that were paid or are being processed for payment, included in the packet. Director Lindsay explained to the board that Waste Connections was sending the bills to the Treatment Facility, not the PO Box, which is why there are multiple invoices from them. He explained going forward that the monthly cost would be around \$43 per month.

Motion to approve the payment of bills was made by Director Walker, Second by Director Lindsay.

Roll-Call Vote

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
James Walker	<b>X</b>		
Dave Lindsay	<b>X</b>		
Director Pasillas	<b>X</b>		

Motion was passed.

**Agenda Item 4b:**

Director Lindsay directed the Board to the financial statements.

Director Lindsay explained that these are the usual financials.

Motion to accept the financials was made by Director Walker, Second by Director Pasillas.

Roll-Call Vote

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Julie Pasillas	<b>X</b>		
Dave Lindsay	<b>X</b>		
James Walker	<b>X</b>		

Motion was passed.

**Agenda Item 4c:**

Director Lindsay directed the board to Resolution 2023-10 approving Water Technology Group's Pump Maintenance Services Agreement, included in the packet. Director Lindsay explained that this agreement would allow Water Technology Group to assist the plant operators with routine maintenance and respond to operations issues with the pump systems they provided.

Director Lindsay explained that most of the large capacity pump systems that were installed in the plant are from Water Technology Group and they would be able to help maintain the pumps and be a resource to the plant operators if issues arise that they are not able to resolve on their own. He also explained that by having them on board they will help troubleshoot any issues or, if needed, they will send technicians out to the plant. He explained that this agreement is for \$1,500.00 for 2024. He also explained that any

additional work that is needed can be done by a work order system, and any additional costs would be brought to the Authority Board for approval.

Motion to Approve Resolution 2023-10 was made by Director Walker, Second by Director Pasillas.

Roll-Call Vote

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Dave Lindsay	X		
James Walker	X		
Julie Pasillas	X		

Motion was passed.

**Agenda Item 4d:**

Director Lindsay directed the Board to Resolution 2023-11 approving Automation & Electronics Inc.'s Brine Disposal Injection Pump Station Control Services Agreement, that was included in the packet.

Director Lindsay explained that Automation & Electronics Inc. were the subcontractor on the Injection Pump Station that designed and programmed the station controls. The contract would allow them to assist with modifications to the controls and programming at the pump station, including setting up data logging required for EPA submittals. The work would be performed under work orders as tasks are identified. He explained that they would provide a scope and budget for each work order. This would allow a base contract to be in place and any additional costs would be brought to the Authority Board for approval as work orders.

Motion to Approve Resolution 2023-11 was made by Director Walker, Second by Director Pasillas.

Roll-Call Vote

	<u>Yes</u>	<u>No</u>	<u>Abstain</u>
Dave Lindsay	X		
James Walker	X		
Julie Pasillas	X		

Motion was passed.

**Agenda Item 5a:**

Director Lindsay reported that the Step Rate Test conducted on the Brine Injection Well went very favorably. The current EPA permit Maximum Allowable Injection Pressure is (MAIP) is 765 psi. Based on the results of the test, an updated MAIP of 1,741 psi. The application for the permit amendment was submitted to the EPA by our consultant on December 4. The EPA has requested some additional information, which the consultant has provided to them. The EPA is reviewing the request but did not provide a timeframe on their approval process. We believe the Holiday's could extend this out into January. In the

meantime, the plant remains in a circulating flush process to keep the membrane systems viable, but we are not producing water for distribution.

**Agenda Item 5b:**

Wayne Ramey with Ramey Environmental Compliance referred the Board to the monthly activity report. He noted that operations were continuing under the recycled flush mode while the brine injection well is shut in. He also mentioned that he will be meeting with Director Lindsay to discuss a plan to reduce their daily time at the plant as a cost saving measure for 2024. The past months of full-time operation has allowed them to become more familiar with the plant systems, but the current plant demand should not warrant full time operator presence. That will change over time as new development in Firestone comes online and the demand from the plant is increased.

**Agenda Item 6a:**

Next Meeting will be January 8, 2024 at Firestone Town Hall, starting at 4:00 P.M.

**Agenda Item 7:**

Director Lindsay mentioned that Phase one of the installation of the security system is almost completed. He explained he would have more of an update at the next meeting.

Director Lindsay asked there were any objections to continuing the meeting schedule of the 2<sup>nd</sup> Monday of each month at 4:00 PM. The Board had no objections so Director Lindsay will start sending out the meeting evites for 2024.

**Agenda Item 8:**

Motion to adjourn made by Director Walker, Second by Director Lindsay at 4:33 P.M.

Motion passed unanimously by voice vote.